

## **FACILITIES MAINTENANCE AND PLANNING**

The School Board supports a School Maintenance Plan through the use of a Computerized Management System (CMS) that provides an inventory of all equipment and components, fixed or moveable, in every building/facility owned by the District; the preventive maintenance needed for said equipment/components; and a timeline for said maintenance. The maintenance activities are to be preventive, to prevent problems from occurring and not to be deferred. The plan will delineate who is responsible for what and cover all aspects of maintenance operations. The School Board directs that the Administration manage this plan in an effective and efficient manner and supports that effort by authorizing the use of a CMS for all elements of the plan.

Adopted: 6/4/12